

**Finance, Facilities, and Operations Committee
August 17, 2023
Zoom Webinar
Minutes**

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Committee Meeting

9:49 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Finance, Facilities, and Operations Committee was called to order at 9:49 a.m. by committee Chair Bob Sires.

II. Roll Call

- A. Chair Sires asked Anna Lochas to conduct roll call. Trustees Bob Sires, Paul Hsu, and Jill Singer were in attendance.
- B. Other Trustees in attendance included:
 - 1. Suzanne Lewis, Stephanie White, Ariauna Range, Alonzie Scott, Dick Baker, and Susan James.
- C. Others in attendance included:
 - 1. Martha Saunders, President; Gary Liguori, Provost & Senior Vice President; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Michelle Williams, Vice Provost; Matthew Schwartz, Associate VP, Research Administration and Engagement; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Christophe Lizen, Director of Institutional Research; Michael Wyatt, Assistant General Counsel; Aurora Osborn, Interim Director, Campus Culture and Access; Allan Pierce, Lead Help Desk Analyst; and Anna Lochas, BOT Liaison.

III. Greeting

- A. Chair Sires welcomed everyone to the meeting and noted that there was 1 action item and 1 information item on the Finance, Facilities and Operations Committee agenda.

IV. Public Comment

- A. Chair Sires opened the floor for public comment. There were none.

V. Approval of Minutes

- A. Chair Sires reminded the trustees that they had been given the opportunity ahead of time to review the minutes of the June 15, 2023, Finance, Facilities and Operations Committee Meeting. Chair Sires asked for a motion to approve the minutes as presented if there were no changes or corrections.
 - 1. Motion by: Trustee Hsu
 - 2. Seconded by: Trustee Singer
 - 3. Motion passed unanimously.

VI. New Business

- A. Action Item

1. FFO-1: Conditionally Approve Updated UWF Regulation 6.0054, Competitive Solicitation Requirements
 - a. Chair Sires moved to the first agenda item which was presented by Betsy Bowers, Vice President of Finance and Administration.
 - b. Ms. Bowers explained that at the request of the SUS Council for Administrative and Financial Affairs, the Board of Governors has proposed revisions to BOG Regulation 18.001 Procurement Regulations. The proposed revisions increase the competitive solicitation threshold for BOTs from \$75,000 to \$150,000. Ms. Bowers also explained that new language will require a review of this regulation every three years using the Consumer Price Index for All Urban Consumers (CPI-U). The escalation in general costs due to inflation, as well as supply chain shortage issues, created the need to adjust the competitive solicitation threshold upward for the state universities. Ms. Bowers stated that this is a conditional approval by the committee because the revisions to BOG Regulation 18.001 are still pending, and approval of the revisions to the UWF regulation are contingent upon final approval by BOG of the revisions to Regulation 18.001.
 - c. Chair Sires asked for motion to conditionally approve the Updated UWF Regulation 6.0054, Competitive Solicitation Requirements, in anticipation of BOG approval of revisions to BOG Regulation 18.001, Purchasing Regulations, increasing the competitive solicitation threshold from \$75,000 to \$150,000 and to review this regulation every three years using the Consumer Price Index for All Urban Consumers (CPI-U).
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee Singer
 - iii. Motion passed unanimously.
- B. Information Item
 1. INFO-1: Update on University Efficiencies
 - a. Chair Sires moved to the information item which was also presented by Betsy Bowers. Ms. Bowers provided an update on University Efficiencies.

VII. Other Business

- A. Chair Sires identified that all agenda items had been discussed. Chair Sires asked if the committee members had any additional business to

discuss. No other business was discussed.

VIII. Adjournment

10:02 a.m.

- A. Chair Sires thanked those in attendance for their participation. With no other business to discuss, Chair Sires adjourned the meeting at 10:02 a.m.