

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

November 14, 2023

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Ethan Henley.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Brett Haskell, Ethan Henley, Sandra Taylor, Marisa Elmore, Heather Seitz, Sierra Ebert, Alycia Grieco, Brook Karas, Deb Hazen, Monti Stone, Kayla Stanley, Miriam Hoover, Patricia Barlow, Stephanie Fenner, Zachary Farrington, Gabriel Esmurdoc, Barbara Wells,

Proxy Attendance: Keyaundra Mobley for Angela Quenan.

Absent: Blythe Webster, Jennifer Griffin, Larry King, Angela Quenan, Jenny Makselan

Guests: Dr. Gary Liguori – Provost and Senior Vice President; Jamie Sprague – Human Resources. Ann Gilbar, Nicole McDonald.

Administrative Reports

1. Executive Report – Dr. Liguori.

- Currently in the search for the Dean of CASSH and the Director of School of Education
- Spring Awards ceremonies on the horizon- Patti Spaniola will have more info
- BOG met last week- happy to report UWF received an award for the highest percent of trustees attended.

2. Human Resources – Jamie Sprague.

- ERAP nominations open Dec. 1st with a deadline of February 16
 - Moving to one nomination
- OptimRX is our new prescription company
- ETNA moves to UNITED healthcare January 1
- Level 2 background screening up and running
- New Hires will be finger printed
- Annual Leave rollover to January- 352 max hours
- Encourage exempt constituents to update/submit leave reports

3. Approval of Minutes and Treasury Report

Motion to approve October Meeting Minutes.

Motion: Gabriel Esmurdoc

Seconded by: Tori Bennett

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, provided updates on the Treasury Report.

- No changes to account

4. Supervisor of Elections

- N/A

5. Committee Reports

- ERAP – Lynne in HR as reached out to get the ball rolling. Zachary and Sierra are checking off their to do list. They are meeting monthly. Encourage nominations early!
- Hand to Paw – Heather says campaign was a success. Emerald Coast 500 lbs. on donations, 220 lbs. Pensacola of donations. Good job Emerald Coast!
- Textbook Scholarship – No updates this meeting
- You've Been Jingled – 'You've been Jingled campaign' will launch soon. Senators will get the ball rolling.
- HolidayFest will be held on December 6th. Senators please sign up for shifts to help the event along. We will have a selfie booth at Holiday Fest.
- Staff Senate By-Laws & Charter – Ad Hoc Committee
 - Sandra Taylor, Sierra Ebert, Gabriel and Ethan as members
 - Working to review charter and bylaws

6. New Business

- N/A

7. Old Business

- N/A

8. Open Forum

- Ethan Henley- Explore UWF open house for perspective students/families coming up with an anticipated 500-600 guests

- Deb Hazen will be retiring through January, introducing Nicole McDonald and Ann Gilbar.
- Brett Haskell- Said Lynne Randal mentioned senators should have something on their name tag to identify. Ethan will check in the “scary closet”.

The meeting was adjourned at 1:49 p.m.

Respectfully submitted,

Sierra Ebert- Senator at Large

Staff Senate Executive Board

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Sierra Ebert

Communications- Marisa Elmore