

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

May 9, 2023

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Alycia Grieco.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Monica Beck, Tori Bennett, Sierra Ebert, Marisa Elmore, Gabriel Esmurdoc, Zachary Farrington; Jennifer Griffin, Alycia Grieco, Brett Haskell, Deborah Hazen, Ethan Henley, Miriam Hoover, Brooke Karas, Larry King, Jenny Makselan, Angie Quenan, Heather Seitz, Monti Stone, Sandra Taylor, Blythe Webster, Barbara Wells, Leslie Wyrosdick Stephanie Yancey.

Proxy Attendance: N/A.

Absent: Stephanie Fenner; Kailan Jones; Kayla Stanley.

Guests: Dr. Gary Liguori – Provost and Senior Vice President; Jamie Sprague – Human Resources.

### **Administrative Reports**

- 1. Executive Report** – Updates for the UWF campus and community were provided by Dr. Gary Liguori, Provost and Senior President.
  - We has a successful commencement over the weekend.
  - Earlier today Associate Provost Dr. Michelle Williams and Dr. Liguori hosted an appreciation day for Academic Advisors.
  - We are experiencing a high number of applications and looking at increased enrollment for fall. We are preparing and could see a potential 20 to 25% increase in freshman applications for fall. We are anticipating 10,000 applicants to the University this year.
  - We are going through a re-organization of the Colleges. Dr. Liguori and Dr. Williams have met with the academic departments/units that are impacted. More information to come within the next few days.
  - The State Legislature wrapped up last week and waiting on the Governor's signature. There was an increase in our operating budget, however a large amount of the budget has already been allocated to various areas.

## **2. Human Resources – Jamie Sprague.**

- Due to the Memorial Day Holiday, online timesheets and leave reports must be submitted no later than 3:00pm Wednesday, May 24<sup>th</sup> and approved no later than 10:00am on Thursday, May 25<sup>th</sup>.
- May is Mental Health Awareness Month – Employee Assistance Program (EAP) through AETNA resources for living is available to not only employees but also family members who live in their household. There are webinars available on a variety of topics.
- Employee Relations Symposium will be held this fall and registration is now open.

## **3. Approval of Minutes and Treasury Report**

Edits to minutes: add Sandra Taylor and Gabriel Esmurdoc as present for April meeting.

Motion to approve April Minutes: Tori Bennett.

Seconded by: Sandra Taylor.

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, shared 2023/2024 fiscal year budget request. We are requesting a total of \$6,000. \$2,000 for ERAP; \$3,000 for Staff Senate event (cook-out or staff appreciation event); and \$1,000 for padfolios or polos for Staff Senate members.

## **4. Supervisor of Elections**

- Monica Beck, Supervisor of Elections, presented E-Board Slate: President: Ethan Henley; Vice President: Zachary Farrington; Secretary: Angela Quenan; Treasurer: Brooke Karas; Supervisor of Elections: Sandra Taylor; Communications Officer: Marisa Elmore; Senator At Large: Sierra Ebert.
- Motion to approve: Tori Bennett
- Seconded by Leslie Wyrosdick
- Motion passed unanimously.
- E-Board Slate vote will be held during our June meeting.

## **5. Committee Reports**

- ERAP – Vice President, Ethan Henley, shared a thank you to those on the ERAP Committee and those who volunteered the day of the event. Two dates are tentatively on hold for ERAP 2024: April 4<sup>th</sup> or April 11<sup>th</sup>. The date will be finalized later this fall semester.

## **6. New Business**

- Employee Relations Symposium will be held October 25<sup>th</sup> and registration is open to UWF employees and the public. The event is free to UWF employees but there is a fee for non-UWF employees.

## 7. Old Business

- Founder's Week recap – Sierra Ebert shared for Kayla Stanley that for Day of Service over 6,000 meals were packed and 125lbs. of trash was picked up on the beach.

## 8. Open Forum

- Ethan Henley shared an enrollment projection that we are looking at a very healthy class for 2024. We are looking at an increase of about 15 – 20% increase in freshman applications.

The meeting was adjourned at 1:54 p.m.

Respectfully submitted,

Angie Quenan, Secretary

### **Staff Senate Executive Board**

President- Alycia Grieco

Vice President – Ethan Henley

Supervisor of Elections- Monica Beck

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Zachary Farrington

Communications- Leslie Wyrosdick