

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

February 14, 2023

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate Vice President Ethan Henley.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Monica Beck, Tori Bennett, Sierra Ebert, Marisa Elmore, Gabriel Esmurdoc, Stephanie Fenner, Jennifer Griffin, Deborah Hazen, Ethan Henley, Miriam Hoover, Kailan Jones, Brooke Karas, Larry King, Angie Quenan, Heather Seitz, Kayla Stanley, Monti Stone, Sandra Taylor, Blythe Webster, Barbara Wells, Leslie Wyrosdick.

Proxy Attendance: Pam Newton for Zachary Farrington.

Absent: Alycia Grieco, Jenny Makselan.

Guests: Dr. Martha Saunders – University President; Jamie Sprague – Human Resources; Brett Haskell.

## **Administrative Reports**

1. **Executive Report** – Updates for the UWF campus and community were provided by Dr. Martha Saunders, University President.
  - UWF has been providing information upon request to the Governor's Office, Speaker of the House, and Board of Governors regarding our activities related to diversity, equity, and inclusion. We have been asked to ensure the information reported on our website is up to date and to remove any information that we are no longer doing such as meetings and scholarship awards.
  - UWF Board of Trustees Committees will meet on Thursday.
  
2. **Human Resources – Jamie Sprague.**
  - Employee Recognition and Awards Program (ERAP) nominations are due next Friday, February 24th by 5:00pm. The recognition ceremony is April 13th from 9:00 to 10:30 a.m. in the Commons Conference Center.
  - Research Integrity Office - if planning on any international travel check the February HR Bulletin for the link to the international travel page to see what is required.

- Staff certifications are required for University Workforce when completing a recruitment process. The Employment Team is asking they be turned in with a contingent offer in PageUp.

### **3. Approval of Minutes and Treasury Report**

Motion to approve December Minutes: Leslie Wyrosdick.

Seconded by: Tori Bennett.

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, announced Staff Senate awarded \$442.30 in textbook scholarships for the spring 2023 semester.

### **4. Supervisor of Elections**

- As of May 2023, the following Senators will be rolling off: Zachary Farrington, Alycia Grieco, Monica Beck, Jenny Makselan, Angie Quenan, Sandra Taylor, Heather Seitz, and Leslie Wyrosdick.
- Monica Beck, Supervisor of Elections, will be reaching out via email to see if the Senators rolling off would like to stay for another 2-year term. Senators not returning for a 2-year term are welcome to recommend colleagues to join Staff Senate.

### **5. Committee Reports**

- Hand to Paw – Blythe Webster provided an update. The Humane Society is not currently in operation so a new charity will need to be selected. The Hand to Paw Committee has discussed alternative charities to consider: the Hotel for Dogs and Cats, the Grace Bully Rescue, and the Junior Humane Society. The Committee will be reaching out to the organizations and work with the one most willing to partner with us.
- Textbook Scholarship – Sierra Ebert provided an update that six scholarships were awarded for the spring semester.
- ERAP – Tori Bennett provided an update. The Committee is meeting, and work is underway. Reminder nominations are open. Staff Senators are encouraged to attend ERAP.

### **6. New Business**

- Blythe Webster – comment from the Library Staff - the Argodillos are a big hit among staff.

### **7. Old Business**

- N/A

## 8. Open Forum

- Sierra Ebert offered to volunteer/assist with ERAP
- Tori Bennett gave a shoutout to the Undergraduate Admissions team and the students participating in the Presidential Scholarship Competition.
- Blythe Webster – in reference to ERAP nominations, there is some frustration in requesting three letters of recommendation. Vice President Ethan Henley shared the comments will be passed to HR for consideration.

The meeting adjourned at 1:53 p.m.

Respectfully submitted,

Angie Quenan, Secretary

### **Staff Senate Executive Board**

President- Alycia Grieco

Vice President – Ethan Henley

Supervisor of Elections- Monica Beck

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Zachary Farrington

Communications- Leslie Wyrosdick