

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

February 13, 2024

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Ethan Henley.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Patricia Barlow, Tori Bennett, Sierra Ebert, Marisa Elmore, Zachary Farrington; Gabriel Esmurdoc, Stephanie Fenner, Alycia Grieco, Brett Haskell, Ethan Henley, Brooke Karas, Larry King, Jenny Makselan, Nicole McDonald, Angie Quenan, Heather Seitz, Kayla Stanley, Sandra Taylor, Blythe Webster, Barbara Wells.

Proxy Attendance: N/A.

Absent: N/A.

Guests: Dr. Martha Saunders – University President.

## **Administrative Reports**

### **1. Executive Report – Dr. Saunders.**

- Thank you for your help and participation in the United Way Campaign. We have done better than in previous years and it has been successful.
- Have been in and out of Tallahassee the last couple of weeks. Last week was UWF day at the Capitol. Things are fairly calm and expecting the budget conference to begin next week or the week after. We will know a little more of where we stand once they go to conference.
- The gateway project at the entrance to the University is underway. We do not anticipate that it will be completed by May and before graduation.
- Depending on the budget, we will be preparing and planning for some capital projects that include setting some dates for a stadium and new residence hall.

### **2. Approval of Minutes and Treasury Report**

Motion to approve January Meeting Minutes.

Motion: Sierra Ebert.

Seconded by: Tori Bennett.

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, shared the Employee Textbook Scholarship fund received our spring allocation of \$519.31 and which brings the new total in that account to \$1,515.88 which does not reflect the spring awards.

Motion to approve with updates to the Textbook Scholarship: Tori Bennett.

Seconded by: Sierra Ebert.

Passed unanimously.

### **3. Supervisor of Elections**

- N/A

### **4. Committee Reports**

- ERAP – Sierra Ebert – things are moving along and a reminder ERAP nominations are due this Friday.
- HolidayFest – Ethan Henley – recap meeting went well, and the committee will reconvene in August to plan for later this year.
- Staff Senate By-law and Charter Committee – Sandra Taylor – notified earlier this week that everything has been approved by the Governance Committee and Faculty Senate and Dr. Saunders has signed off on both. All changes have been approved.
- Textbook Scholarship Committee – Sierra Ebert – 5 employees have been awarded for the spring semester. The Textbook Scholarship Committee met and there was some language in the guidelines that has been revised to be more inclusive so the scholarships can be awarded.

### **5. New Business**

- N/A

### **6. Old Business**

- Reminder the April Staff Senate meeting will be held in-person on the main campus. A virtual option will be available for those who are unable to attend in-person.
- United Way Campaign recap – Ethan Henley - preliminary numbers: one-time online/cash/check: \$8,554 donation; preliminary payroll: \$5,808, total campaign: \$14,362.

## 7. Open Forum

- Tori Bennett – Cocoa & Camellias event with the Retired Employees Association and Camellias Club Society tomorrow around 10am at the camellia garden. Refreshments will be available.
- Sierra Ebert – Day of Giving is coming up on April 18<sup>th</sup>. Exclusive shirt will be available for Faculty & Staff.

The meeting was adjourned at 1:47 p.m.

Respectfully submitted,

Angie Quenan – Secretary

### **Staff Senate Executive Board**

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Sierra Ebert

Communications- Marisa Elmore