

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

August 8, 2023

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Ethan Henley.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Patricia Barlow, Tori Bennett, Marisa Elmore, Gabriel Esmurdoc, Zachary Farrington; Stephanie Fenner, Jennifer Griffin, Alycia Grieco, Brett Haskell, Ethan Henley, Deb Hazen, Brooke Karas, Larry King, Jenny Makselan, Angie Quenan, Heather Seitz, Kayla Stanley, Sandra Taylor, Blythe Webster, Barbara Wells.

Proxy Attendance: N/A.

Absent: Sierra Ebert, Miriam Hoover, Monti Stone.

Guests: Dr. Martha Saunders – University President; Dr. Gary Liguori – Provost and Senior Vice President; Kailan Jones.

## **Administrative Reports**

### **1. Executive Report – Dr. Saunders & Dr. Liguori.**

- Excited for the new semester to begin with a large number of new students coming.
- Great work to Admissions folks. Kicking things off with faculty and student welcomes.
- Housing is full again this semester.
- Road work on Campus Drive continues and should conclude in early September.
- Football field turf replacement is ongoing with hurried efforts to complete the project by the first home football game.
- The CEPS reorganization is largely complete. Messages to the campus and community forthcoming. No staff were let go as part of the reorganization.

### **2. Human Resources –**

- 2022/2023 PageUp Performance Reviews are now open for University Work Force Employees. For additional information and a timeline of performance evaluation due dates, please see the August HR Bulletin.

### **3. Approval of Minutes and Treasury Report**

Motion to approve June Meeting Minutes.

Motion: Tori Bennett.

Seconded by: Sandra Taylor.

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, shared there are no changes or updates.

### **4. Supervisor of Elections**

- Supervisor of Elections, Sandra Taylor, shared she is currently working on getting updated numbers for each Senator and number of Constituents.

### **5. Committee Reports**

- ERAP – Zachary Farrington and Sierra Ebert are the new co-chairs for the ERAP Committee
- Hand to Paw – Blythe Webster shared the Committee is working on finding a partner for the initiative.
- Textbook Scholarship – No updates.
- HolidayFest – preparations are underway; the primary event downtown will be held on December 6<sup>th</sup>. More information to come.

### **6. New Business**

- Staff Senate President, Ethan Henley, shared a presentation and reviewed, the roles, responsibilities, and expectations of Staff Senators. President Henley also reviewed the Staff Senate Charter and Bylaws.
- Staff Senate President asked if there is any interest in a potential coordinated effort for travel to the FAMU/UWF game in September.

### **7. Old Business**

- N/A

### **8. Open Forum**

- Ice Cream Social - Join Dr. Saunders for an ice cream treat. Emerald Coast - Wednesday, August 23rd 12:30-2:00pm - The Student Center; Pensacola Campus - Friday, August 25th from 12:30-2:00pm - UWF Conference Center

- Staff Senator, Tori Bennett, shared the Retired Employees Association (REA) is now part of the Division of University Advancement. Tori is liaison for the REA and anyone interested in joining can reach out to her for more information.

The meeting was adjourned at 2:13p.m.

Respectfully submitted,

Angie Quenan, Secretary

**Staff Senate Executive Board**

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Sierra Ebert

Communications- Marisa Elmore