

Minutes

UWF Staff Senate

Meeting

Alumni Room

University of West Florida

July 9, 2019

The meeting of the UWF Staff Senate was called to order at 1:33pm by Staff Senate President Keaton West.

Attendance was taken by sign in of Senators. The following Senators were present:

Present: Sara Brake, Michael Cochran, Brandy Gottlieb, Alycia Grieco, Tony Hayes, Elaine Henjum, Ethan Henley, Jesse Hoek, Denise Kidd, Larry King, April Kocher, Christy Kolb, Michael Krueger, Audrey Liss, Jim McMillen, Pam Newton, Angie Quenan, Monti Stone, Megan Veach, Keaton West,

Proxy Attendance: Bridget Busby for Akilah Lewis.

Absent: Elizabeth Bennett, Deb Cluff, Michelle Haynes, Twana McDaniel, Julie Rettig, Brittany Mixon.

Guests: George Ellenberg, Provost; Jaimie Sprague, Human Resources; Kristina Keebler, Jillian Mouser.

1. Administrative Reports

Executive Report – George Ellenberg

Science Annex Building: Faculty have moved in and equipment is being moved in now. The project came in “on time and under budget”. Grand opening & open house scheduled for Sept 19th (same day at BOT meeting so BOT can attend)

Metrics: Dr. Ellenberg is taking place in a workshop on July 17th to look at a new model for metrics for universities. They are looking at moving towards categories (emerging preeminence, preeminent, etc). Performance based funding is not going away but the potential for change is in the air. Dr. Ellenberg will keep us posted.

Carry forward money: Legislature did not take it from us. We now have a little more leeway in how we can spend that money for maintenance. Target date for new switchgear is December of 2020. BOT and BOG will have to approve our carry-forward plan every year.

Landscape Master Plan: Part of preparing for NCUR 2022. The new plan will include curves, Nautilus shell curves, etc. The cabinet has asked the landscaping company to come back with specific plans for areas such as the main entrance, the visitor's center traffic flow, library green area, building 13, highlighting the beauty of the overlook off the back of campus, and a more welcoming/visible entrance to the nature trail.

An internal audit is being conducted on how we procure and spend money. All institutions are going through this in the wake of the FSU scandal.

Enrollment looks healthy for fall.

We are down one VP with no plans to hire another VP. We are running efficiently with this change.

Free speech issue is still floating out there. We are waiting on guidance as far as how much flexibility we have in being able to adapt the statement to fit our institution.

Human Resources – Jaime Sprague

Performance evaluations opened for workforce on July 1 and will close on September 30th. Aiming for 100% compliance this year.

Employee Relations Symposium will take place on October 31st. "Cultivating a Culture of Civility" is the theme. For more information and to register for the event visit:
<https://uwf.edu/offices/human-resources/employee-relations-symposium>.

FLSA Salary Update: We still have not received a final rule, once we do Jaime will be sending out an announcement.

2. Approval of Minutes and Treasury Report

President West asked Senators to have previously reviewed the June meeting minutes. Several edits were submitted. No changes were noted in the Treasury Report.

President West asked for a motion to approve the May minutes with edits and the Treasury Report.

Motioned by: Sara Brake

Seconded by: Monti Stone

Motion passed unanimously.

3. Supervisor of Elections

Tony Hayes reviewed senator openings for employee representation and Executive Board openings.

President West asked for a nomination to approve Michael Cochran to remain in the position of Treasurer even though his term on Executive Board has expired.

Nomination from: Megan Veach

Seconded by: Jim McMillen

Motion to approve: Sara Brake

Seconded by: Audrey Liss

Motion passed unanimously.

Nomination to appoint Alycia Grieco to Senator at Large position made by Sara Brake

Seconded by: Michael Cochran

Motion to approve: Angie Quenan

Seconded by: Audrey Liss

Motion passed unanimously.

Nominations are still being sought for Secretary and Vice President positions on E-Board.

4. Committee Reports

Holiday Fest

A new staff senate representative is needed. No volunteers at this time.

ERAP

A new staff senate representative is needed. No volunteers at this time.

Emergency Assistance Fund

Akilah Lewis's proxy provided an update on Akilah's behalf. 3 requests were received for the Emergency Assistance Fund. Two of those were approved. The first was for \$500 and the second was in the amount of \$480. A total amount of \$985 was approved and awarded.

5. New Business

Thank you to Dr. Saunders for July 5th closure. President West encouraged senators and constituents to email Dr. Saunders directly with a thank you note possibly include some photos of how you spent your holiday as a special thank you.

6. Old Business

President West reminded senators of the upcoming Staff Senate retreat on July 26th. New senators should plan to attend most of the day. Returning senators should plan to attend the afternoon but may attend all day.

President West reminded senators to please send updated headshots to Angie Quenan for Staff Senate website updates.

7. Open Forum

Brandy Gottlieb shared that there is an Argo Athletic Crowdfunding Campaign going on to raise money for the UWF band with a goal of \$10,000 for new uniforms, etc. Pledge your support today to say "I am with the band"!

The meeting adjourned at 2:20 p.m.

Respectfully submitted,

Megan Veach, Senator at Large