

Minutes

UWF Staff Senate

Meeting

Alumni Room

University of West Florida

November 12, 2019

The meeting of the UWF Staff Senate was called to order at 1:30pm by Staff Senate Vice President Jim McMillen.

Attendance was taken by sign in of Senators. The following Senators were present:

Present: Elizabeth Bennett, Sara Brake, Deborah Cluff, Michael Cochran, Brandy Gottlieb, Alycia Grieco, Tony Hayes, Elaine Henjum, Ethan Henley, Jesse Hoek, Larry King, Akilah Lewis, Jim McMillen, Pam Newton, Angie Quenan, Julie Rettig, Leslie Wyrosdick.

Proxy Attendance: Zachary Farrington for Audrey Liss

Absent: Sierra Hansen, Tony Hayes, Michelle Haynes, April Kocher, Adriene Lewis, Brittany Mixon, Monti Stone, Keaton West

Guests: Dr. George Ellenberg-Provost; Jeff Comeau-Human Resources, Stephanie Ellis-ATC/Global Online, Mike Genovese-College of Business, Mike Neff-FLVC Tallahassee.

1. Administrative Reports

Executive Report – Dr. George Ellenberg

Updates for the UWF campus and community were provided by Dr. George Ellenberg.

President Saunders is in Tallahassee as committees meet in anticipation of the start of the new Legislative session in January. Dr. Saunders is working on a legislative budget request for cyber-security. This is part of the Chancellor's new approach to Performance Based Funding. A previous request has been submitted but the BOG has asked for everyone to come back and present again to answer any questions.

A request has been submitted for funding help for the Multi-use Facility (Building 54) in order to be better equipped for NCUR in April 2022.

UWF will serve as the host for the National Council on Undergraduate Research (NCUR). Steering committee invitations will be sent out soon.

The Fall 2019 commencement ceremony will be held on December 14, 2019 at the Pensacola Bay Center. There will be three ceremonies: 9:30 - HMCSE & UKCOH, 1:30 - CASSH, COB, CEPS; 5:30 - Graduate School

Senators had questions about the audit/investigation of the Division of Research & Strategic Innovation. Dr. Ellenberg provided further information.

The new switchgear is currently being built and the target date to have it in place is December 2020.

Human Resources – Jeff Comeau

As previously mentioned a new initiative has been implemented by Governor DeSantis to increase the process of the Shared Savings Program (Healthcare Bluebook or Surgery Plus). Information will be presented on the webinar and on the HR webpage.

PageUp is the new position management, applicant tracking, and onboarding software program that will be replacing PeopleAdmin (PA7). PageUp will be live December 2nd. Training will be held from November 12th - December 13th 2019. Sign up for training via the Professional Development Reservation Desk on MyUWF.

The IRS has determined next year's contribution limits to the 457 Deferred Compensation and 403B: Investment Retirement Planning including ROTHs basic rate has changed from \$19,000 to \$19,500; individuals who are 50 years or older from \$6,000 to \$6,500.

PeopleFirst premiums for elected insurances first deductions will occur on December 6th paycheck. The first deductions for Flex spending such as childcare or medical will occur in January.

2. Approval of Minutes and Treasury Report

Vice President McMillen asked Senators to have previously reviewed the October meeting minutes. There were two edits to the minutes. President McMillen asked for a motion to approve the October meeting minutes and the Treasury Report.

Motioned by: Alycia Grieco

Seconded by: Pam Newton

Motion passed unanimously.

3. Supervisor of Elections

Vice President McMillen announced that replacements are needed for Denise Kidd and Damarcus Smith.

Vice President McMillen asked for a nomination for Leslie Wyrosdick to serve as Communications Officer.

Nomination from: Alycia Grieco

Seconded by: Pam Newton

Motion passed unanimously.

Vice President McMillen also announced Executive Board openings for President and Treasurer. Election for Staff Senate President will be held at the December meeting.

Senator Brake shared the requirements to serve as a Staff Senator as Mike Neff was in attendance and expressed interest in representing Tallahassee. Vice President McMillen asked for a nomination to elect Mike Neff to represent Tallahassee.

Nomination from: Michael Cochran

Seconded by: Akilah Lewis

Motion to approve: Alycia Grieco

Seconded by: Michael Cochran

Motion passed unanimously.

4. Committee Reports

Holiday Fest

Holiday Fest will be on December 12, 2019. Volunteers are needed for the event. We will be partnering with Pace Center for Girls and Gulf Coast Kids House for this event.

Pace Center for Girls: Items will be for girls ages 11-17.

Gulf Coast Kids House: Items will be for boys and girls ages infant-18.

Items needed are: winter jackets and coats- infants to 18 years; baby wipes, diapers, travel size hygiene items, blankets, backpacks, markers, pencils, and crayons

Fort Walton Beach Campus will be sending donations to the Niceville Pavilion.

ERAP

Senator Hayes will be sending out an email for volunteers to join the ERAP Committee. Senator Hayes and Senator Quenan have met with the Foundation to discuss the budget and donations.

New Business

Old Business

Open Forum

Senator Grieco informed us Athletics will be hosting the GSC Soccer Championships at Brosnaham; Volleyball Conference Championships will be held November 22nd thru 24th.

Senator Henley shared Admissions will be hosting an Open House event on November 23d and the first wave of admissions decisions for fall 2020 will be sent by December 13th.

The meeting adjourned at 2:10 p.m.

Respectfully submitted,

Angie Quenan, Secretary

Staff Senate Executive Board

Keaton West- President

Jim McMillen- Vice President

Tony Hayes- Supervisor of Elections

Michael Cochran- Treasurer

Angie Quenan- Secretary

Alycia Grieco- Senator at Large

Leslie Wyrosdick -Communications