

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

July 13, 2021

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Alycia Grieco.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Monica Beck, Tori Bennett, Zachary Farrington, Alycia Grieco, Deborah Cluff, Sierra Ebert, Marisa Elmore, Gabriel Esmurdoc, Jennifer Griffin, Tony Hayes, Ethan Henley, Jesse Hoek, Christina Joseph, Brooke Karas, Larry King, Adrienne Lewis, Jeremy Ochoa, Angie Quenan, Salina Randall, Michelle Riendeau, Heather Seitz, Monti Stone.

Proxy Attendance: N/A

Absent: Leslie Wyrosdick

Guests: Dr. Martha Saunders – University President and Jamie Sprague – Human Resources.

### **Administrative Reports**

1. **Executive Report** – Updates for the UWF campus and community were provided by Dr. Martha Saunders, University President.
  - We are strongly encouraging vaccinations. Another vaccination day will be held at the end of July and we are encouraging students to get vaccinated.
  - We do not know what enrollment looks like for fall but numbers have been up the past few semesters and we will continue to watch enrollment.
  - In the next year, we will need to update our Master Plan, Strategic Plan, Enrollment Plan, and Diversity Plan. We are excited about the Master Plan and what we will look like post-covid.
  - UWF has been notified by the Southern Association of Colleges and Schools Commission on Colleges Committee (SACSCOC) that the University has successfully completed the Fifth-Year Interim Report with no changes necessary.
  
2. **Human Resources** –
  - The Annual Performance Evaluation for staff opened July 1st and will close September 30th.

- The Outside Activity and Conflict of Interest Annual Reporting is currently open and is due August 15th. The form will need to be completed even if you do not have an outside activity.
- The hiring suspension has been lifted for OPS employees only.

### **3. Approval of Minutes and Treasury Report**

Staff Senate President asked Senators to have previously reviewed the July meeting minutes.

Motioned by: Tony Hayes.

Seconded by: Tori Bennett.

Motion passed unanimously.

Treasury Report – Treasurer, Brooke Karas, announced the annual budget request has been submitted.

### **4. Supervisor of Elections**

Senator Hayes reminded Senators of the updated building list and there is a vacancy open for Building 32. Senator Hayes also announced that he will be leaving UWF and the Supervisor of Elections position will be open on E-Board.

### **5. Committee Reports**

- HolidayFest – Deb Cluff announced pre-planning for HolidayFest will begin next week. The event will be hybrid this year and we will be gathering donations for Rally House and Argo Pantry.
- Textbook – Sierra Ebert announced the committee approved six scholarships for the summer semester and the process will continue for fall a week after drop/add.

### **6. New Business**

- Staff Appreciation Lunch – pending budget request, the event will be held in October during Homecoming Week or when Staff Senate hosts Hand 2 Paw.

### **7. Old Business**

- Staff Senate Retreat will be held during the August meeting.

### **8. Open Forum**

None.

The meeting adjourned at 1:46 p.m.

Respectfully submitted,

Angie Quenan, Secretary

**Staff Senate Executive Board**

President- Alycia Grieco

Vice President – Ethan Henley

Supervisor of Elections- Tony Hayes

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Zachary Farrington

Communications- Leslie Wyrosdick