

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

January 9, 2024

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Ethan Henley.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Patricia Barlow, Sierra Ebert, Zachary Farrington; Stephanie Fenner, Ann Gilbar, Alycia Grieco, Brett Haskell, Ethan Henley, Brooke Karas, Larry King, Jenny Makselan, Nicole McDonald, Angie Quenan, Heather Seitz, Kayla Stanley, Sandra Taylor, Blythe Webster, Barbara Wells.

Proxy Attendance: N/A.

Absent: Tori Bennett, Gabriel Esmurdoc, Marisa Elmore.

Guests: Jamie Sprague – Human Resources; Dr. Angela Bryan – Director, Institutional Effectiveness and SACSCOC Liaison; Laura Gilliam, Dianna Montoya, and Mary White – United Way of West Florida.

Administrative Reports

1. Human Resources – Jamie Sprague.

- Encourage everyone to participate in LinkedIn Learning for professional development. Kick-off on January 23rd from 12pm-1pm (both virtually and in-person). To sign-up, access the Page Up Learning Library calendar.
- HR will be sending out a Professional Development Survey to all Faculty and University Work Force employees this month.
- ERAP nominations are currently open and close February 16th.

2. New Business –

- **United Way Campaign** - Laura Gilliam and Dionna Montoya shared information about the United Way of West Florida. The United Way has been serving our community by fighting for the health, education, and financial stability of our community. The United Way has various resources available to the community including the 211 Hotline which is an information and referral service that provides

one-stop connections to community resources and services. The United Way Campaign kicks off on January 16th and runs through January 31st. There will be an online donation portal for Faculty and Staff to utilize.

- **SACSCOC Accreditation– Dr. Angela Bryan**
 - Reaffirmation coming up.
 - Written report in progress and will be submitted in September.
 - A few policies were revised, and changes were approved at the last meeting.
 - Important dates coming up –
 - QEP due January 14th
 - February 25th – 27th 2025 – campus visit

3. Approval of Minutes and Treasury Report

Motion to approve December Meeting Minutes.

Motion: Sandra Taylor.

Seconded by: Alycia Grieco.

Passed unanimously.

Treasury Report – Treasurer, Brooke Karas, provided there are no new updates to the Treasury Report.

4. Supervisor of Elections

- Supervisor of Elections, Sandra Taylor, announced that Deb Hazen from the Emerald Coast Campus is retiring and Nicole McDonald will be her replacement. Nicole is the Senior Campus Coordinator at the Emerald Coast Campus.
 - Motion to approve Nicole’s nomination – Brett Haskell
 - Seconded by Heather Seitz.
 - Passed unanimously.

5. Committee Reports

- ERAP – Zachary Farrington – things are moving along, and the Save the Date has been sent out.
- Ad Hoc Staff Senate By-Laws and Charter Review Committee – Sandra Taylor presented the proposed changes.
 - Motion to approve – Sandra Taylor
 - Seconded by Sierra Ebert.
 - Passed unanimously.
- Textbook Scholarship Committee – Sierra Ebert shared the scholarship application for the spring semester opens on January 14th.

6. New Business

- Staff Senate President, Ethan Henley, announced the April Staff Senate meeting will be held in-person and Staff Senate will have at least one in-person meeting per semester.

7. Old Business

- N/A

8. Open Forum

- Heather Seitz shared Argos Suit Up takes place on Sunday, February 4th from 5pm-8pm at JCPenney. Students are eligible to receive 30% off professional wear and financial assistance is available.

The meeting was adjourned at 2:14 p.m.

Respectfully submitted,

Angie Quenan – Secretary

Staff Senate Executive Board

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Sierra Ebert

Communications- Marisa Elmore