

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

February 9, 2021

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Jim McMillen.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Zachary Farrington, Alycia Grieco, Brooke Karas, Deborah Cluff, Elizabeth Bennett, Gabriel Esmurdoc, Jamie Sprague, Jennifer Griffin, Christina Joseph, Leslie Wyrosdick, Larry King, Adrienne Lewis, Audrey Liss, Ethan Henley, Jeff Comeau, Jesse Hoek, Michelle Riendeau, Monti Stone, Sierra Ebert, Tony Hayes, Angie Quenan, Amanda McKinley Schillinger.

Proxy Attendance: Stephanie Ellis

Absent: N/A

Guests: Dr. Martha Saunders– University President, Jeff Comeau-Human Resources, Jamie Sprague-Human Resources

Administrative Reports

1. **Executive Report – Dr. Martha Saunders** Updates for the UWF campus and community were provided by University President Dr. Martha Saunders.
 - We have had a good start to the spring semester.
 - Enrollment is up again. Enrollment has been up for summer, fall, and spring.
 - Faculty are doing a great job being creative with remote learning and keeping students engaged.
 - Covid-19 response has been sensible, and campus has weathered it well. We will continue wearing masks for a while longer. Campus is encouraged to stay diligent with protocols and take appropriate health precautions
 - We are awaiting updates from the Legislature and how the budget cuts will be applied to higher education.

2. **Human Resources – Jeff Comeau**
 - As a reminder, there are many private financial consultants that obtain access to email accounts for State employees. These individuals may solicit you to discuss financial matters and to assist with retirement-related decisions. These consultants are not affiliated with the Florida Retirement System and the University of West Florida. You may ask for their

affiliation before speaking with them and are under no obligation to communicate with them unless you have personally chosen to do so.

- Double deductions for nine month faculty pre-tax insurance premiums will begin with the February 12, 2021 paycheck.
- Nine-month faculty have the option to have their pay deferred over 12 months. This option is voluntary. For information on the Nine Month Faculty Pay Over 12 Months option and how to enroll, please contact Human Resources.
- Money Management Workshops are available through the PageUp Learning Library in MyUWF.
- The State is beginning to prepare for Open Enrollment this fall. Be on the lookout for updates whether Open Enrollment will be held like last year, hybrid, or in-person like in the past.
- As a reminder, student employees are not permitted to participate in 403-b plans.

3. Approval of Minutes and Treasury Report

Staff Senate President McMillen asked Senators to have previously reviewed the December meeting minutes.

Motioned by: Alycia Grieco.

Seconded by: Michelle Riendeau

Motion passed unanimously.

Treasury Report. Emergency Employee Assistance Program – case approved in the amount of \$500.

4. Supervisor of Elections

Executive Board opening for President. Alycia will serve as interim President.

5. Committee Reports

- HolidayFest – shout out to the Committee for doing a fabulous job with virtual HolidayFest this year.
- Textbook Scholarship – Sierra Ebert will take over as Chair for the Textbook Scholarship Committee.

6. New Business

- United Way Campaign - UWF has kicked off its campaign with United Way. Keep an eye out throughout the month of February in the @UWF Newsletter for various announcements regarding United Way.

Old Business

None.

Open Forum

None.

The meeting adjourned at 1:54 p.m.

Respectfully submitted,

Angie Quenan, Secretary

Staff Senate Executive Board

President- Jim McMillen

Vice President- Alycia Grieco

Supervisor of Elections- Tony Hayes

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Zachary Farrington

Communications- Leslie Wyrosdick