

Staff Applicant Eligibility Certification

Applicant Name: _____

Position Title: _____

Position Number: _____

Minimum
Qualifications:
(Cut and paste minimum
qualifications from job
posting.)

APPLICANT BACKGROUND VERIFICATION INFORMATION

Education

Degree: _____

Institution/Location: _____

Date Awarded: _____

Non-UWF degrees: Applicant should request official, sealed transcript be mailed to Human Resources, 11000 University Parkway, Building 20E, Pensacola, FL 32514 OR emailed to hr@uwf.edu for electronic submissions.

Experience

Must certify experience to meet minimum qualifications.

Position Title: _____

Position Duties:

Experience (Continued)

Employment Dates: _____

Employer Name: _____

City, State: _____

Contact Name/Title/Date: _____

Position Title: _____

Position Duties:

Employment Dates: _____

Employer Name: _____

City, State: _____

Contact Name/Title/Date: _____

Position Title: _____

Position Duties:

Employment Dates: _____

Employer Name: _____

Experience (Continued)

City, State: _____

Contact Name/Title/Date: _____

Comments:

I certify that I verified the above education and experience requirements.

Printed Name

Signature

Date:

Selection Committee Members (if applicable)

Chairperson: _____

Members
