

Drug Free Campus Workshops and Orientation

Aetna Resources for Living Employee Assistance Program provides training workshops for UWF's employees and supervisors.

The training workshop outlines the services provided by Aetna Resources for Living and how to access those services.

The supervisors' orientation training workshop provides guidelines to assist supervisors in creating a drug free workplace.

The Federal Government requires that UWF (or any institution which receives more than \$25,000 in Federal funding) provide this training to supervisors and individuals with direct Federal grants. Sign up for sessions through the Reservation Desk in NAUTICAL or by calling 474-2694.

Human Resources
Building 20E, Room 117
850.474.2694
<http://uwf.edu/ohr>



The University of West Florida
Human Resources Department

Hotline Numbers

Local:	AA Tri-District Office	1-850-433-4191-- (24 hours)
National:	Alcohol	1-800-521-7128
	Alcohol	1-800-784-6776
	Referral & Drug Info	1-800-662-4357

This brochure is published and distributed by Student Affairs and Human Resources in accordance with the requirements of the Drug



Drug Free Campus

University of
West Florida

Standards of Conduct

Students, faculty, staff, and guests are expected to comply with all federal, state, and local laws, as well as university rules and regulations concerning alcoholic beverages and other drugs. Specifically, the university prohibits the unlawful possession, use, manufacture or distribution of alcohol or controlled substances in or on university property or as part of any of its activities. Controlled substances include, but are not limited to, marijuana, cocaine, cocaine derivatives, heroin, amphetamines, barbiturates, LSD, tranquilizers, inhalants, and associated paraphernalia.

Sanctions

The university will take disciplinary action for violation of its standards of conduct regarding alcohol and other drugs. For students, the process is delineated in the current edition of the *Student Handbook* under "UWF Student Code of Conduct". For employees, the process is provided in University Policy HR-22.00, Standards of Conduct.

Sanctions imposed upon students may range from oral and written warnings to restriction, probation, counseling, suspension or expulsion from the university. Employee sanctions may range from oral and/or written reprimands, mandatory participation in an Employee Assistance Program and/or termination of employment.

Numerous federal, state, and local laws provide for a variety of legal sanctions and penalties for the unlawful possession or distribution of illicit drugs and alcohol. Copies of these laws, as well as university policies and regulations, are available at Human Resources, Student

Counseling and Treatment

The use, misuse, and abuse of alcohol and other drugs, both legal and illegal, can have serious consequences to health and well-being. Alcohol and other drug use can lead to psychological and/or physiological dependence and addiction. Information on specific health risks associated with alcohol and other drugs is available in more detail at the following campus locations:

Counseling and Wellness Services

Counseling and Wellness Services

provides counseling and psychotherapy to help students address how to manage, cope and grow with the stress associated with school and life. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to develop in ways that will allow them to take advantage of the educational opportunities at the university. Students can come to the center free of charge. Counseling Services is staffed by psychologists, mental health counselors, and psychology trainees. Contact with the center is confidential. **Wellness Services** provides health promotion services in the area of alcohol abuse and misuse, sexual assault prevention and sexual health promotion. Students can visit the website at www.uwf.edu/cws or to make an appointment with Counseling Services call 474-2420 or come by Bldg 960.

Student Health Center

Students may contact the health center by calling 474-2172, visiting their website at www.uwf.edu/healthcenter or e-mailing them at HealthCenter@uwf.edu.

Aetna Resources for Living is the current provider for the university's Employee Assistance Program (EAP).

This program is available to employees for counseling and /or treatment for an alcohol or other drug-related problems. Short-term counseling is free. If long-term care is required, treatment will be coordinated through the employee's health insurance. Services received through the EAP are confidential. Employees may contact Aetna Resources for Living directly at 1-800-272-7252.

At Your Service

Housing Office, Bldg. 21	474-2463
Human Resources, Bldg. 20E	474-2694
Student Affairs, Bldg. 10	474-2214
Student Health Center, Bldg. 960	474-2172
Counseling and Wellness Services, Bldg. 960	474-2420
University Police, Bldg. 19	474-2415
Campus Emergency	911