

**Division of Academic Affairs**  
**Technology Fee – Systemic Project Proposal**  
**2023**

*Proposal Deadline: Friday, February 3, 2023 @ 5:00 pm*

**Project Proposal Type**

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**Systemic Project**

*Projects proposed by operational units of the university (e.g., colleges, academic departments, Library, etc.) for instructional technology enhancements of unit-wide or university-wide scope.*

*All Systemic Project proposals must be acknowledged (signed) by the operational unit head and (e.g. Dean, Chair, Director, etc.). Proposals from units within a College should also include acknowledgment by the Dean.*

**Project Title**

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*Student iPad Program Refresh*

**Total Amount of Funding Requested**

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*\$31,446.87*

**Primary Project Coordinator**

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*Michelle Finley*

**Unit Head Acknowledgment**

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Unit Head Signature: *Stephanie O'Neil* Date: 31 January 2023

**Dean Acknowledgment (if applicable)**

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Unit Head Signature: *Stephanie O'Neil* Date: 31 January 2023

**Division of Academic Affairs**  
**Division of Academic Affairs**  
**Systemic Project Proposal**  
**2023**

Systemic proposals must provide the following information:

**1. Description of initiative/investment to enhance instructional technology.**

The John C. Pace Library maintains a circulating collection of sixty iPads. Students may check out the iPads for one month to use both on and off campus. The iPads provide flexible access for students to participate in educational experiences both inside and outside of the classroom and allow students to access the library and course-related resources, whether they are in the library, on campus, or working from home.

Thirty of the current sixty iPads are out of warranty. This project would replace them with forty-five newer iPads under a warranty that can meet the demand for this equipment.

**2. Description of how the initiative has a college/unit-wide or university-wide scope.**

The John C. Pace Library serves all students enrolled at the University of West Florida and was visited by 223,566 individuals in the 2021-2022 fiscal year. The iPad program benefits students by allowing them to maintain equitable access to library and classroom resources outside of the library regardless of whether they are on or off campus for the month they are loaned to the user.

Refreshing the iPad collection with forty-five newer, warranted machines with the addition of the Apple Pens will allow the library to continue to make hardware, software, and a variety of educational apps available to students where they need it most, providing equitable educational experiences both inside and outside of the classroom.

**3. Description of project alignment with the UWF Strategic Plan.**

The Student iPad program is one way the library supports the University's commitment to providing student-centered and focused experiences to students. This project is directly focused on increasing the availability of high-quality, mobile, tablet technology to our students who may not otherwise be able to afford access to it and providing mobile technology that allows students to take full advantage of the opportunities for discovering knowledge through scholarship, research, and public service in a variety of venues.

In addition, the Student iPad proposal is in direct alignment with several specific portions of the University of West Florida Strategic Plan (2022-2027), including

**Strategic Direction 1.3**

**“1.3 Adequate physical and virtual learning support opportunities for earning degrees and related credentials, including post-graduation.**

**Strategic Direction 5.2**

## **“5.2 Maintain up-to-date technology.”**

### **Strategic Direction 7.1**

#### **“7.1 Maintain a welcoming, inclusive, equitable and respectful environment for employees, students, visitors and service partners.”**

By providing a centralized collection of iPads available to any active student on campus, the Student iPad program aligns resources, optimizes support of teaching and learning activities, and supports the stewardship of UWF’s technical infrastructure. The Library has expertise in managing technology collections, ensuring they are up to date and in good working condition, and developing policies and procedures that balance loan times with providing access to as many students as possible.

#### **4. Description of benefits provided.**

The Student iPad program began in October 2010 with just two first-generation iPads. As a result of the 2011-2012 Tech Fee Proposal Process, the libraries were able to add 33 new iPads to the program. During the 2012-2013 fiscal year, the library purchased an additional 30 iPads due to growing demand for the program. The Tech Fee Proposal Process has supported the program since that time.

Over the last two fiscal years, the Student iPad program has averaged approximately 20 loans per month and is consistently well over 244 circulations per year. During our busiest times in the library (e.g., midterms and final exams), we routinely run out of available iPads. Please see Appendix A for a chart showing iPad loans since the 2021-2022 fiscal year. Following the pandemic, the library noticed students needing iPads longer than the 4-day loan period used pre-pandemic. The loan duration period was updated to 28 days. While this may have reduced initial circulation numbers on the iPads, it has increased the overall usability of the devices as hybrid students now have access to the program.

It is important that the Libraries circulate up-to-date technology protected by warranties in order to meet the high demand for iPads and the expectations of our students. By replacing the 45 iPads no longer under warranty and ensuring that all equipment in the program is under warranty, the Libraries will be able to continue to meet the demand for tablet computing technology on campus. It will also allow us to retire even older iPads in the extended loan program, which is used by faculty and staff to supplement classroom technology and provide tablet computing for research, travel, conferences, and other campus activities.

Students have expressed their appreciation for access to smaller devices that are more convenient than laptops to carry and use. The iPads are used for classroom assignments, field experiences, reading assignments, test and quiz completion, and engagement with family and friends through apps that allow for chat, voice, and video communication. Social applications are as important to our students as the classroom and learning-related uses. It allows international students and students with family and friends outside of the Pensacola area to stay in touch with their support networks regardless of location.

**5. Description of how success/impact will be measured.**

The library circulation department will continue to maintain statistics on the iPad Loan Program, as well as solicit feedback from students on the benefits of and any possible improvements to the program. Statistics are collected monthly from the iPad Loan Program by the Libraries' information management system. We will continue to monitor these statistics to determine the number of iPads needed as well as the apps students need access to in order to support their coursework.

**6. Detailed description of resources required, including hardware and software requirements and personnel costs (faculty compensation is not an allowed cost).**

This proposal is for 45 10.2-inch iPad Wi-Fi 64 GB and the additional equipment for maintenance and storage of the iPads: 50 cases, a two-year warranty for each iPad that covers damage which is a necessity for equipment as heavily used as the equipment in the library program, and a lockable PowerSync station that provides a secure and space efficient way to sync, charge, and store the iPads that would be housed at the John C. Pace Library.

Type of Material	Cost per item	Number of items	Total cost
iPad	\$299.00	45	\$8,970.00
Apple Care Plus protection plan	\$109.00	45	\$4,905.00
Apple Pencil (1st Generation)	\$89.00	60	\$5340.00
Mac Mini	\$649.00	1	\$649.00
Apple Care for Mac Mini	\$129.00	1	\$129.00
Bretford Powersync Cart 40 for Ipad (Lightning)	\$3299.95	1	\$3299.95
STM Dux Plus Duo Protective iPad Case	\$60.99	50	\$3049.5
iPad Screen Protector	\$9.89	50	499.50
Apple Pencil Charging Block	\$14.99	8	119.92
Total			\$31,446.87

There are no additional personnel costs associated with this proposal.

**7. All Tech Fee Proposals must be reviewed by ITS prior to submission. Please provide your JIRA Ticket ID# here. TF-150**

**8. Please note the location(s) (Building, Room #) where the project work will take place.**

This program is managed at John C. Pace Library, building 32, circulation department.

**9. Proposed timeline.**

The items listed above will be ordered as soon as funds become available. When the equipment arrives, it will take no more than two weeks to format the iPads and catalog them for circulation so they can be loaned to students.

**10. Plan for sustainability beyond the conclusion of funding from technology fee, if applicable.**

Not applicable

**11. Resource matching commitments from other organizations/sources (identify organization and amounts), if applicable.**

Not applicable

**12. Individual responsible for reporting and accountability, along with contact information.**

Michelle Finley  
Head of Circulation  
John C. Pace Library  
[mfinley1@uwf.edu](mailto:mfinley1@uwf.edu)  
474-2413

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apple pencil charging stand first generati

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# Charging Stand Compatible with Apple Pencil 1st Generation - 3 in 1 iPad Pencil Charger Dock Holder with LED Light & Pencil Tips and Cap Holder - iPad Pen Charging Adapter with USB Port

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344 ratings

Amazon's Choice for "apple pencil charging station"

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# Proposal

**Proposal Number**

2111010140

**Account Number/Name**

35180

UNIVERSITY WEST FLORIDA

**Created On**

01/13/2023

**Created By**

Frederic Barry

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111010140.

**Comments from Proposer:**

Technology fee 2023.

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MK2K3LL/A 10.2-inch iPad Wi-Fi 64GB – Space Gray	45	299.00	13,455.00 USD
2	S7828LL/A 4-Year AppleCare+ for Schools – iPad / iPad Air / iPad mini	45	109.00	4,905.00 USD
3	MQLY3AM/A Apple Pencil (1st Generation)	60	89.00	5,340.00 USD
4	MGNR3LL/A Mac mini: Apple M1 chip with 8-core CPU and 8-core GPU, 256GB SSD  Specifications <ul style="list-style-type: none"><li>• System on Chip (SoC): Apple M1 chip with 8-core CPU, 8-core GPU and 16-core Neural Engine</li><li>• Memory: 8GB unified memory</li><li>• Storage: 256GB SSD storage</li><li>• Graphics: 16-core Neural Engine</li><li>• Ethernet: Gigabit Ethernet</li><li>• Pro Apps: None</li><li>• Logic Pro: None</li><li>• Accessory Kit: Accessory Kit</li></ul>	1	649.00	649.00 USD
5	S7736LL/A 4-Year AppleCare+ for Schools – Mac mini	1	129.00	129.00 USD

6	HPNV2LL/A Bretford PowerSync Cart 40 for iPad (Lightning)	1	3,299.95	3,299.95 USD
			Subtotal	27,777.95 USD
			Estimated Tax	0.00 USD
			Total	27,777.95 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

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VIDEO



# STM Dux Plus Duo, Ultra-Protective case for Apple iPad 8th/7th/9th Gen - Midnight Blue (stm-222-236JU-03)

at the Element Case Store  
201 ratings  
answered questions

**3%** \$60.99

Price: \$69.95 ⓘ

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Save up to 4% with business pricing. Sign up for Amazon Business account

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Color: **Blue**



\$60.99



\$28.99



\$69.95

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Michelle Finley <mfinley1@uwf.edu>

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## TF-150 Student iPad Program Refresh

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**Sandra Thompson (Jira)** <jira@uwf.edu>  
Reply-To: jira-tf@uwf.edu  
To: mfinley1@uwf.edu

Thu, Jan 26, 2023 at 9:14 AM

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Reply above this line.

Sandra Thompson commented:

ITS has no technical concerns with this proposal so you may list ticket [TF-150](#) under item 7 and email your finished proposal to Brian Whitney ([bwhitney@uwf.edu](mailto:bwhitney@uwf.edu)) for consideration by the Tech Fee committee. Thanks!

[Quoted text hidden]

Back to results



2 VIDEOS

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### Ailun Screen Protector for iPad 9th 8th 7th Generation (10.2 Inch, iPad 9/8/7, 2021&2020&2019) Tempered Glass/Apple Pencil Compatible [2 Pack]

Visit the Ailun Store

16,825 ratings | 25 answered questions

Amazon's Choice for "9th generation ipad screen protector"

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List Price: \$10.90

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<b>Brand</b>	Ailun
<b>Compatible Devices</b>	Tablet
<b>Material</b>	Tempered Glass
<b>Item Hardness</b>	9H
<b>Product Dimensions</b>	9.75"L x 6.75"W

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#### About this item

- Specially designed for New iPad 9,iPad 8,iPad 7 (10.2-Inch, 2021&2020&2019 Model, 9th&8th&7th Generation).The screen protector provides maximum protection for the entire touch-screen surface of your tablet's display.
- High Transparency: High-Transparency maintains the original viewing experience. Oleophobic coating on the surface effectively prevents the smudges and fingerprints, providing a clean and clear screen environment.
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