UWF Outstanding Master’s Thesis Award
Submission Guidelines
2018-2019

Overview:
In accordance with UWF’s mission to empower individuals with knowledge and opportunity to contribute responsibly and creatively to a complex world, the Outstanding Master’s Thesis Award is intended to recognize a UWF graduate who has demonstrated exceptional research and performance during his/her graduate career. The Graduate School will present one award annually. One or more theses may be recognized for Honorable Mention.

Eligibility:
A thesis must have been completed within the previous calendar year (fall, spring, summer) to be eligible for the award. Awards are restricted to master’s theses only.

Nomination and Materials:
The Chair of the Outstanding Master’s Thesis Award Committee, as elected by Graduate Council, will issue a call for nominations. Departments shall nominate one thesis for consideration. The nomination shall include:
- A statement from the academic department (department chair or thesis chair) that describes the significance of the thesis and its contribution to the discipline. The letter should be detailed but written for members of the committee who may not be content experts.
- A URL to the full text of the thesis as posted in the UWF Library catalog, or, a PDF of the thesis.

Deadline:
Completed nominations should be sent electronically to graduatecouncil@uwf.edu no later than November 1st.

Evaluation and Selection:
The sub-committee of the Graduate Council will evaluate the candidate packets and make recommendations to the Dean of the Graduate School. Nominated theses will be judged on:

- Significance and impact of contributions to the field
- Originality and/or creativity of approach
- Quality of scholarship and/or methodology
- Quality of writing

Award:
The Dean of the Graduate School will notify the award winner, the honorable mention(s), and their department and thesis chairs. The outstanding Master’s Thesis Award recipient will receive a cash award and a certificate at the Honors Convocation. Honorable mention(s) will also receive a certificate. The award recipient and honorable mention(s) will also be recognized on appropriate university websites and in university publications.