

# University of West Florida 2025 Annual Payroll Calendar

| Pay No | Pay Period Dates    | Pay Date | Web Time Entry   |                                   |
|--------|---------------------|----------|------------------|-----------------------------------|
|        |                     |          | Due by 10 am on: | Notes                             |
| 1      | 12/22/24 - 01/04/25 | 01/10/25 | 01/06/25         |                                   |
| 2      | 01/05/25 - 01/18/25 | 01/24/25 | 01/17/25         | Early Processing                  |
| 3      | 01/19/25 - 02/01/25 | 02/07/25 | 02/03/25         |                                   |
| 4      | 02/02/25 - 02/15/25 | 02/21/25 | 02/17/25         |                                   |
| 5      | 02/16/25 - 03/01/25 | 03/07/25 | 03/03/25         |                                   |
| 6      | 03/02/25 - 03/15/25 | 03/21/25 | 03/17/25         |                                   |
| 7      | 03/16/25 - 03/29/25 | 04/04/25 | 03/31/25         |                                   |
| 8      | 03/30/25 - 04/12/25 | 04/18/25 | 04/14/25         |                                   |
| 9      | 04/13/25 - 04/26/25 | 05/02/25 | 04/28/25         |                                   |
| 10     | 04/27/25 - 05/10/25 | 05/16/25 | 05/12/25         |                                   |
| 11     | 05/11/25 - 05/24/25 | 05/30/25 | 05/22/25         | Early Processing,<br>No Insurance |
| 12     | 05/25/25 - 06/07/25 | 06/13/25 | 06/09/25         |                                   |
| 13     | 06/08/25 - 06/21/25 | 06/27/25 | 06/23/25         |                                   |
| 14     | 06/22/25 - 07/05/25 | 07/11/25 | 07/07/25         |                                   |
| 15     | 07/06/25 - 07/19/25 | 07/25/25 | 07/21/25         |                                   |
| 16     | 07/20/25 - 08/02/25 | 08/08/25 | 08/04/25         |                                   |
| 17     | 08/03/25 - 08/16/25 | 08/22/25 | 08/18/25         |                                   |
| 18     | 08/17/25 - 08/30/25 | 09/05/25 | 08/28/25         | Early Processing                  |
| 19     | 08/31/25 - 09/13/25 | 09/19/25 | 09/15/25         |                                   |
| 20     | 09/14/25 - 09/27/25 | 10/03/25 | 09/29/25         |                                   |
| 21     | 09/28/25 - 10/11/25 | 10/17/25 | 10/13/25         |                                   |
| 22     | 10/12/25 - 10/25/25 | 10/31/25 | 10/27/25         | No Insurance                      |
| 23     | 10/26/25 - 11/08/25 | 11/14/25 | 11/07/25         | Early Processing                  |
| 24     | 11/09/25 - 11/22/25 | 11/26/25 | 11/20/25         | Early Processing                  |
| 25     | 11/23/25 - 12/06/25 | 12/12/25 | 12/08/25         |                                   |
| 26     | 12/07/25 - 12/20/25 | 12/26/25 | 12/15/25         | Early Processing                  |
| 1      | 12/21/25 - 01/03/26 | 01/09/26 | 01/05/26         |                                   |