**How to take the ATI TEAS at a location other than the UWF Testing Center and important information**

You are allowed three attempts of the exam per application period. The exam must be taken within the year prior to the day before the application deadline. So if your application deadline is March 1st, you have from March the previous year to the last day of February to complete the test.

It is not recommended that you wait until the last two weeks prior to your deadline to take the exam for the first time! Slots fill up and you need to give yourself time to retest if needed.

1. Go to **atitesting.com**
2. Click on **Register for TEAS with PSI**
3. Click on **Learn More**
4. **Read** all instructions on that page
5. Click on **How to locate testing sites**
6. **Read** all instructions on that page
7. Click on **web address in Step 1**

Scroll down to “**click here”** under Check Available Appointment Dates before you register and follow instructions that you were given on the previous page.

**Please remember that you are required to have official scores sent from ATI Testing to UWF and there is an extra charge for this service. UWF Nursing will not accept printed score sheets submitted directly from applicants! Please select U of West FL as the location for results to be sent.**

**Need help? Please call ATI Testing directly at 1-800-667-7531**