



**UWF Business Enterprises, Inc. Board of Directors Conference Call Meeting**  
University of West Florida  
Alumni Room, Building 12  
August 14, 2017

**Present**

Chair K. C. Clark (via phone), Vice-chair Jay Patel, Treasurer Ed Ranelli, Secretary Suzanne Lewis (via phone), Member John Todorovich (via phone), Member Judge Lacey Collier (via phone), Member C. Ray Jones, SGA President Kishane Patel, General Counsel Pamela Langham, Chief Executive Officer Steve Cunningham, and Staff Support Secretary Tiffany Nisewonger.

**Absent**

President Martha Saunders

Guests: Adam Neville of Aramark (via phone), Ellen Till, Betsy Bowers, Colleen Asmus, Janice Gilley, Bob Wilcox, and Jolie Tow

**Welcome/Opening Remarks**

Chair K. C. Clark called the meeting to order at 1:02 pm. Ms. Nisewonger called roll and confirmed that a quorum was present.

**Approval of Minutes**

CEO Steve Cunningham asked for approval of the May 26 minutes.

Motion to approve: Vice-chair Patel

Second: Treasurer Ranelli

Motion passed unanimously.

**Action Item**

- 1) Food Services Transition to Aramark and Delegation of Authority to the CEO – CEO Cunningham briefed the Board on the procedures regarding the food services transition process. CEO Cunningham explained the sequence of events leading up to the status of the food services transition. The CEO ultimately recommended Aramark as the new food service provider based on their financial package and food service plans. The transition date is tentatively December 17, 2017, subject to the BEI Board and UWF BOT reviews and approvals, along with the requirements of all university and BEI governing documents, in addition to a review by the Office of General Counsel. Adam Neville, Aramark Director Business Development, illustrated Aramark's vision for UWF's food service transition with a prepared presentation.

Motion to approve: Vice-chair Patel

Second: Treasurer Ranelli

Motion passed unanimously.

The Board and Chair Clark thanked the Food Services Review Team for their hard work in this effort.

- 2) Scenic Hills Country Club Sale Delegation of Authority – CEO Cunningham explained the buyer's name change from Capital Concepts, LLC to RNL Investment Group, LLC. CEO Cunningham discussed the differentiation between the previous delegation of authority request and the current request for authorization to execute the closing documents of the Scenic Hills Country Club sale.

Motion to approve: Secretary Lewis

Second: Vice-chair Patel

Motion passed unanimously.

Chair Clark thanked Secretary Lewis and acknowledged her leadership with the SHCC working group along with all of the hard work leading up to this outcome.

**Informational Item**

- 1) Scenic Hills Country Club Update – CEO Cunningham reviewed this item during the previous discussion of Action Item 2.

**Other Business**

General Counsel Pamela Langham commented on the feasibility of the December 17, 2017, food services transition date and completion of necessary due diligence. Pursuant to the MOU between BEI and UWF, an independent objective review of the financial implications must occur by an independent reviewer, appointed by the President, who will be outside the BEI CEO's line of command for purposes of carrying out such review and determination. The Office of General Counsel will work to coordinate the completion of this due diligence once a finalized contract is negotiated to meet the anticipated deadline; however, a possibility exists that the finalized contract and independent review will not be completed before the December deadline.

**New Business**

None

**Public Comments**

None in person. None via phone.

**Adjournment**

There being no further business, Chair Clark adjourned the meeting at 1:57.

Respectfully submitted,  
Jolie Tow, Assistant Staff Support Secretary