

**THE UNIVERSITY OF WEST FLORIDA
REVISED NOTICE OF PROPOSED REGULATION AMENDMENT**

REGULATION TITLE: UWF/REG-2.028 University Holidays.

SUMMARY: The proposed amendment clarifies University Holidays to include Christmas Day, December 25, and New Year's Day, January 1, as paid holidays.

AUTHORITY: BOG Regulation 18.002

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION AMENDMENT: James Felder, Associate General Counsel, Office of the General Counsel

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS: Lisa Bernau, Assistant General Counsel, gcfrofrontdesk@uwf.edu, Phone (850) 474-3420; Bldg. 10/Rm 114; 11000 University Parkway; Pensacola, FL 32514-5750. Any comments regarding the proposed regulation amendment must be sent in writing to the contact person on or before February 21, 2017.

THE DATE THIS NOTICE WAS POSTED ON THE UWF BOARD OF TRUSTEES WEBSITE: February 6, 2017. **THE DATE THIS NOTICE WAS PUBLISHED IN @UWF:** February 6, 2017.

THE FULL TEXT OF THE REVISED PROPOSED AMENDMENT TO THIS REGULATION IS SET FORTH BELOW:

**University of West Florida Regulation
UWF/REG-2.028 University Holidays.**

(1) The University observes the following paid holidays:

- (a) New Year's Day, January 1.
- (b) Birthday of Martin Luther King, Jr., third Monday in January.
- (bc) Memorial Day, last Monday in May.
- (ed) Independence Day, July 4.
- (de) Labor Day, first Monday in September.
- (f) Veterans' Day, November 11.
- (fg) Thanksgiving Day.
- (gh) Friday after Thanksgiving.
- (hi) Christmas Day, December 25.
- (j) Winter Holiday, all regularly scheduled ~~work days~~ workdays beginning December 24 and continuing through January 1.
- (ik) The President may designate additional holidays as appropriate for operational efficiencies.

(2) ~~(2)~~ If any holiday listed in paragraphs (a)-(g) above falls on a Saturday, the Friday preceding that holiday shall be observed as a holiday. If any holiday listed in paragraphs (a)-(g) above falls on a Sunday, the Monday following that holiday shall be observed as a holiday.

(3) Full-time leave accruing employees are entitled to eight (8) hours of Holiday pay for each holiday. Part-time leave accruing employees are entitled to a pro-rated amount based on their FTE each holiday. OPS employees are compensated only for hours of work and are not eligible for Holiday pay.

Specific Authority Florida Board of Governors Regulation 18.002. History—New 10-20-03. Formerly FAC Rule 6C6 -2.028, adopted 10/20/03, Converted to UWF/REG-2.028-7/21/05, amended 12/10/15, _____.