

The University of West Florida  
Academic Program Reviews

PROGRAM REVIEW PLANNING

Key Questions to Be Addressed by the Program Review

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Program Review Team Members – Appointment Recommendation Form

Section 1 to be completed by the Department Chair and submitted to the Dean  
Section 2 to be completed by the Dean and submitted to the Provost  
Section 3 to be completed by the Associate Vice Provost for Academic Programs and copies sent to the Dean, Department Chair.

Section 1: Names recommended by the Program Department

Program(s): \_\_\_\_\_

Listed below are the names of three potential external (non-UWF) members of the Program Review Team for consideration. External reviewers must not have a pre-existing working relationship with the University of West Florida program and program personnel. Vitas for each individual are attached for review.

- (1) Name: \_\_\_\_\_
- (2) Name: \_\_\_\_\_
- (3) Name: \_\_\_\_\_

Listed below are the names of three potential internal (a discipline not closely related to the program and not in the same college) members of the Program Review Team for consideration.

- (1) Name: \_\_\_\_\_
- (2) Name: \_\_\_\_\_
- (3) Name: \_\_\_\_\_

Listed below are the names of three potential internal (related discipline in the same college) members of the Program Review Team for consideration.

- (1) Name: \_\_\_\_\_
- (1) Name: \_\_\_\_\_
- (3) Name: \_\_\_\_\_

Signature of Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Section 2: Names recommended by the Dean

External member: \_\_\_\_\_

Internal member (different college): \_\_\_\_\_

Internal member (same college): \_\_\_\_\_

Signature of Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Section 3: Names approved by the Associate Vice Provost for appointment as members of the Review Team

External member: \_\_\_\_\_

Internal member (different college): \_\_\_\_\_

Internal member (same college): \_\_\_\_\_

Signature of the Associate Vice Provost: \_\_\_\_\_ Date: \_\_\_\_\_