

STANDARD OPERATING PROCEDURE # FAC 3.005**Subject: Interior Finish Standards**

Purpose and Scope: To standardize interior carpet, rubber base and paint finishes for ease of maintenance and replacement.

Policy: Renovations that include carpet, rubber base and/or paint finishes will follow the standard finishes guidelines. Executive level standard finishes may be used in executive spaces and conference rooms. Use of executive level finish must be reviewed and approved by the Director, Buildings and Grounds Management prior to presenting to the end user

Procedures:

1. The Facilities Management Project Manager will select 2 or 3 choices from the standard colors to be presented to the end users. All other finishes (equipment, furnishings, etc.) must be coordinated with final selection for a complete interior finish package.
2. Refer to Facilities Develop Operations' Design and Construction Standards (<https://uwf.edu/media/university-of-west-florida/finance-and-administration/departments/facilities-management/docsfdo/University-Building-Design--Construction-Standards.pdf>) for the following:
 - Carpet standards and color combination for carpet and base: Section 09860 - Carpet
 - Paint standards and selection options: Section 0990-Painting

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