



PREPARATORY GUIDE



Kugelman
Honors Program
UNIVERSITY of WEST FLORIDA

Honors Summer Institute

Welcome

We look forward to you joining us for the Honors Summer Institute 2024! The Honors Summer Institute (HSI) is a transformative one-week residential summer program for rising high school juniors and seniors. Participants will live together in Pace Hall on the University of West Florida's campus. Throughout the week, faculty, staff, student leaders, and community experts will engage participants in meaningful discussions, personal growth, and high-impact (HIP) experiences similar to those completed by Kugelman Honors Program students. These HIP experiences include travel to historic downtown Pensacola and other sites.

2024 HSI Overview:

- Dates: June 3-7, 2024
- Participants: Rising High School Seniors and Juniors
- Location: UWF Pace Hall, University of West Florida

About Us

We are UWF's Kugelman Honors Program, where brilliant minds come together to discover, learn, and thrive. Honors students at the University of West Florida form a community that shares a passion for learning and a commitment to positively impacting the world.

The faculty and staff of the Kugelman Honors Program are dedicated to providing an enriching educational experience for our students.



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Honors Summer Institute

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Honors Summer Institute Highlights

HSI for Rising Seniors focuses on College Readiness, while HSI for Rising Juniors focuses on Identity. Participants will gain confidence in their ability to be successful in college and an understanding of the Kugelman Honors Program's values, benefits, and opportunities. Students will develop skills in interdisciplinary thinking, professional and productive communication, personal goal-setting, critical thinking, meaningful reflection, note-taking, project management, and much more!

Institute Highlights:

- Interactive Learning: Engage in meaningful discussions and participate in high-impact experiences, mirroring the enriching activities of the Kugelman Honors Program.
- Specialized Tracks: Tailored sessions focusing on College Readiness for seniors and Identity Development for juniors.
- Comprehensive Development: Enhance skills in interdisciplinary thinking, communication, goal-setting, critical analysis, and project management.

Honors Mentors

Participants will be matched with an Honors Mentor. Honors Mentors will share their perspective on being Kugelman Honors students, speak about UWF campus life, help navigate campus, and offer support throughout the week.

Honors Summer Institute

Community Standards

We are committed to ensuring a fun, creative, and safe environment at our summer institute. We aim to foster a supportive and positive atmosphere for everyone involved. We expect all staff, mentors, and participants of the Honors Summer Institute (HSI) to take responsibility for their actions and to behave in a manner that enhances the experience for everyone.

Positive Conduct Policy

To maintain our community's standards, each individual agrees to:

- Take responsibility for their own words and actions.
- Show respect towards others, including peers, staff, and mentors.
- Treat all materials, equipment, and facilities with care.
- Leave things better than when we found them.
- Engage cooperatively in institute activities and contribute positively to the group dynamic.

HSI 2024 Registration Deadlines and Details

Registration for HSI 2024:

- **Deadline:** May 1, 2024, by 5:00 PM.
- **Capacity:** Limited to 40 participants, with 20 slots each for rising seniors and juniors.
- **Procedure:** Submit your registration via the provided link before the deadline. If the program reaches its capacity before the deadline, a waitlist option will be implemented.
- **HSI Registration Link:** <http://uwfce.campbrainregistration.com/>

Please complete your registration by the deadline to secure participation in HSI 2024.

Registration Overview:

- **Deadline:** May 1, 2024, at 5:00 PM
- **Capacity:** 40 participants (20 seniors, 20 juniors)
- **Waitlist:** Available once capacity is reached

Cancellation

All cancellation requests must be submitted via email. Please send your cancellation request to continuinged@uwf.edu.

Cancellation Procedure:

- Cancellation requests received at least six weeks prior to the institute's start date of the program: Full refund.
- Cancellation requests received less than six weeks but at least three weeks prior to the institute's start date: Refund of 50%.
- Cancellation requests received less than three weeks prior to the institute's start date or "no show": No refund.

Note: Refunds will be issued to the individual/organization who made the original payment.

Honors Summer Institute

Check-in

- **Check-in:** Monday, June 3, 2023, from 8:30-10:00 AM. in Pace Hall, Building 930, First Floor Lounge.

Required items for check-in:

- Parents and guardians must present a valid government-issued ID
- Students must present a student ID or government-issued ID (if the student does not have an ID, a parent or guardian's ID can be substituted)
- Health insurance card
- "Must-Haves" items are located on the packing list in the preparatory guide

Parking:

- Parents and guardians are allowed to park in front of Pace Hall for up to 30 minutes for check-in and check-out only.
- Visitor permits are available free of charge at the Visitors Center (Building 81) and Parking Services (Building 20W, Room 151) during weekdays from 8:00 a.m. to 5:00 p.m.

Closing Reception

- **Closing Reception:** Friday, June 7, 2024, from 3:00 to 4:30 PM. Location: TBA map.uwf.edu
 - Parents and guardians are invited to attend.
 - The Closing Reception location on UWF's campus will be communicated to parents/guardians via email.

Check-out

- **Check-out:** Friday, June 7, 2023, from 4:30-5:30 PM. in Pace Hall, Building 930, First Floor Lounge.

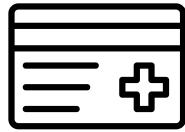
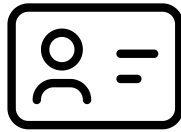
Required items for check-out:

- Parents and guardians must present a valid government-issued ID.

Where is Pace Hall?

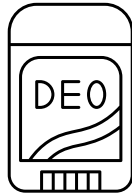
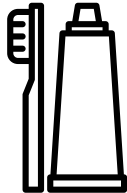
Located on The University of West Florida's main campus, Pace Hall is on a service road off Campus Drive, adjacent to Parking Lot T. Use our interactive digital map by searching for Building 930 or Pace Hall. map.uwf.edu

Honors Summer Institute Packing List



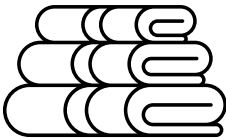
Required for Check-in

- ID- Students and Parents/Guardians
- Health Insurance Card



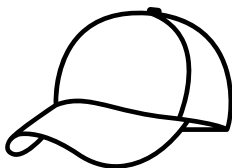
Must-Haves

- Prescriptions (if any)
- *Personal Care*
 - Toiletries
 - Towels & washcloths
- *Sleeping Essentials*
 - Bedding for a twin-size mattress or sleeping bag
 - Pillow
- *Clothing and Footwear*
 - Closed-toe shoes
 - Clothing suitable for summer in Florida (include a light jacket or sweatshirt for indoor temperature variations)
 - Pajamas
- *Accessories and Miscellaneous*
 - Reusable water bottle
 - Money (enough for two meals and two snacks for outings)



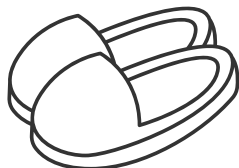
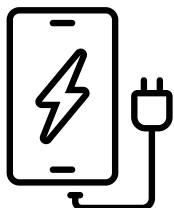
Will Probably Want

- Sunscreen and hat
- Umbrella or poncho
- Sealed snacks (especially if you have special dietary needs)
- Other shoes (slippers, house shoes)
- Phone and charger
- Extra money



UWF Housing Provides

- Shower curtain and bathmat
- Shampoo and conditioner
- Toilet paper





**Follow the Kugelman Honors
Program on the platforms below to
see Honors in action!**

[Instagram](#)

[Facebook](#)

[YouTube](#)



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